

Auburn Public Library Advisory Board Minutes from October 19, 2021

The Auburn Public Library Advisory Board met at 10:00 a.m. on Tuesday, October 19, 2021, in the Library Program Room. The following individuals were present:

Board Members	Karen Herring, Chair Betty Burgess Bonnie MacEwan
APL Staff	Tyler W. Whitten, Library Director Ashley Brown, Public Services Librarian Manager Leslie Johnston, Collection Development Librarian Brandon Rowland, Digital Services Librarian

The meeting was called to order by Board Chair Herring at 10:02 a.m.

APPROVAL OF MINUTES

- The minutes of the September 21, 2021 meeting were distributed to Board members in advance of today's meeting. MacEwan moved to approve the minutes as written. Burgess seconded. The minutes were approved unanimously.

CORRESPONDENCE AND COMMUNICATIONS

- Whitten mentioned thank you notes received by the staff for library services provided.
 - Engagement and Outreach received two notes from Library patrons thanking Programming Specialist Valerie Temple for her work leading story time programs and puppet shows.
 - Engagement and Outreach received a thank you note from Lakeview Baptist Church for a basic research skills class led by Engagement and Outreach Librarian Cynthia Ledbetter.
 - Whitten shared two anecdotal expressions of gratitude received by Engagement and Outreach staff for recent programs, one for the Southern Ghost Girls and the other for the Not Too Spooky Magic Show.

CITIZENS' COMMUNICATIONS

- There were none.

MONTHLY POLICY REVIEW

- The Borrower Privileges policy was slated for review this month. The draft presented included revised wording to eliminate redundant statements, focus on positive language, and improve flow. NOTE: The draft included

the increase in item circulation limits for book material types to 75, in celebration of the Library's upcoming 75th anniversary. This change will not take effect until January 2022. Burgess moved to recommend adoption as written. MacEwan seconded. None opposed.

- The waiving of nonresident fees for Macon County residents was revisited at this meeting, as this measure was enacted for one year during the October 2020 meeting. Library staff proposed to continue waiving the nonresident fee until such time as the Library Director can approach the Macon County-Tuskegee Public Library and work to form a collaborative partnership. MacEwan moved to continue waiving the non-resident fee. Burgess seconded. None opposed.
- The Borrower Responsibilities policy was slated for review this month. The draft presented included revised wording to eliminate redundant statements, focus on positive language, and improve flow. During the meeting, Library staff suggested removing the \$2 charge for replacement of a borrower's card. Burgess moved to recommend adoption of the draft, including removal of the replacement card charge. MacEwan seconded. None opposed.
- A copy of the policy documents will be attached to the minutes.

AUBURN PUBLIC LIBRARY FOUNDATION

- Whitten read an update on Foundation activities provided by President Dianne Ballentine, which included the following:
 - Vice President Connor Lowry attended the Cary Center Nonprofit Summit on October 5, 2021.
 - The Foundation partnered with Panera Bread for a fundraiser on October 15, 2021.
 - Vice President Connor Lowry will host an interest meeting on the evening of November 11, 2021.
 - National Giving Day on November 30, 2021, is under discussion for a potential event.
 - The final meeting of the year will be held on December 3, 2021.

DIRECTOR'S REPORT, STATISTICS, AND FINANCIALS

- Whitten and the Library Management Team presented the Board with a statistical report, a financial summary, and an update on Library activities.
- A copy of these reports will be attached to the minutes.

BOARD DEVELOPMENT

- Whitten and the Library Management Team presented an overview of the FY2022 budget.
- A copy of the budget review will be attached to the minutes.

ANNOUNCEMENTS

- Rowland discussed the Library Staff Institute, which occurred on October 11, 2021.
- Whitten read a report provided by Engagement and Outreach Librarian Cynthia Ledbetter on the Fall Reading Challenge, Library Card Sign-up Month in September, and the Library's participation in the National Night Out event on October 18, 2021.

ADJOURNMENT

There being no further items of business, the meeting adjourned at 11:05 a.m.

Respectfully submitted,

Tyler W. Whitten