

7. **CITY MANAGER’S COMMUNICATIONS.** City Manager Crouch.

- a. Board vacancy announcement. Board of Zoning Adjustment. Two (2) vacancies. Terms begin January 21, 2024, and end January 20, 2027. Appointments January 2, 2024.

City Manager Crouch announced vacancies on the Board of Zoning Adjustment.

8. **CONSIDERATION OF CONSENT AGENDA.**

City Manager Crouch asked if any items should be removed from the consent agenda for discussion.

Councilperson Witten removed item 8d(1) from the consent agenda.

Councilperson Taylor removed item 8c from the consent agenda.

Councilperson Coblenz moved that the items on the consent agenda be adopted. Councilperson Parsons seconded the motion, and all members voted aye.

- a. Minutes. November 21, 2023. **APPROVED**
- b. Alcohol beverage licenses.
 - (1) Auburn Fare and Libations, LLC d/b/a Il Forno and Halftime Bar and Grill. 020 – Restaurant Retail Liquor ABC License. Properties located at 154 and 156 North College Street. **APPROVED**
 - (2) KNJ Enterprises, Inc. d/b/a Peppertree Steaks and Wine Auburn. 040 – Retail Beer (On or Off Premises) and 060 – Retail Table Wine (On or Off Premises) ABC Licenses. Property located at 2459 East Glenn Avenue. **APPROVED**
- c. Change City Council Meeting Date. March 5 to March 12, 2024.

This item was removed from the consent agenda.

- d. Contracts and agreements.
 - (1) Symbol Health Solutions, LLC. Three-year contract extension to manage CityCare.

This item was removed from the consent agenda.

- (2) Stivers Ford Lincoln. Purchase one (1) 2023 Ford F150 Pickup Truck. Fire Department. \$41,881. **Resolution No. 23-265**
- e. Easements.
 - (1) Dash Express Auburn, LLC. Temporary Construction Easement. North Dean Road and East University Drive Intersection Improvements Project. **Resolution No. 23-266**
 - (2) Terrell Land Company, LLC. Temporary Construction Easement. North Dean Road and East University Drive Intersection Improvements Project. **Resolution No. 23-267**
- f. Tree Commission. Three (3) positions. Terms begin immediately and end November 7, 2026. **Resolution No. 23-268 (Alice Buchanan, Karni Perez, Anne Randle)**

8. **CONSIDERATION OF CONSENT AGENDA (cont).**

- c. Change City Council Meeting Date. March 5 to March 12, 2024.

City Manager Crouch said this resolution changes the first City Council meeting in March from March 5 to March 12.

Councilperson Taylor said she pulled it from the consent agenda, so the public is aware of the change.

Councilperson Parsons moved that the resolution be adopted.

Councilperson Witten seconded the motion, and all members voted aye.

Mayor Anders declared the resolution adopted.

RESOLUTION No. 23-263

- d. Contracts and agreements.

- (2) Symbol Health Solutions, LLC. Three-year contract extension to manage CityCare. **Resolution No. 23-264**

City Manager Crouch said this resolution authorizes the City Manager to execute a contract with Symbol Health Solutions, LLC.

Councilperson Witten asked for the history of the contract and what Symbol Health Solutions does for employees.

Human Resources Director Kristen Reeder answered the questions.

Councilperson Adams asked how many visits employees make to the clinic.

Mrs. Reeder said there are around 227 visits per month.

Councilperson Parsons moved that the resolution be adopted.

Councilperson Coblenz seconded the motion, and all members voted aye.

Mayor Anders declared the resolution adopted.

RESOLUTION No. 23-263

9. **ORDINANCES.**

- a. Pink Annexation. Approximately 3.13 acres. Property located south of Lee Road 72 (East Farmville Road). **Ordinance No. 3463**

City Manager Crouch said this ordinance annexes approximately 3.13 acres.

Councilperson Witten introduced the ordinance.

City Manager Crouch read the ordinance by title.

Councilperson Witten moved that unanimous consent be granted to consider the ordinance on its first reading.

Councilperson Parsons seconded the motion.

Mayor Anders asked if there was an objection to the ordinance being considered on its first reading.

Hearing no objection from the Council, Mayor Anders declared unanimous consent granted and the ordinance ready for adoption.

Councilperson Moreman asked if the applicant was in attendance and about access to the property.

Planning Director Wahid Cotton said the applicant lives in Massachusetts and is not in attendance. He also stated that the applicant has been informed that access is required before any development can take place.

9. ORDINANCES (cont).

Councilperson Griswold asked how the fire department would gain access to the property if there was a fire before access is available.

Public Safety Services Executive Director Will Mathews said the fire department would find a way to enter the property if needed.

Councilperson Griswold encouraged Public Safety to determine how the property would be accessed.

Upon roll call vote, the following Council members voted aye: Taylor, Witten, Adams, Coblenz, Dawson, Griswold, Moreman, Parsons and Mayor Anders. Voting no: None.

Mayor Anders declared the ordinance adopted.

Ordinance No. 3463

10. RESOLUTIONS.

None.

11. OTHER BUSINESS.

None.

12. CITIZENS' OPEN FORUM.

None.

Mayor Anders asked the Council to consider asking City Manager Crouch to research other cities' proclamation policies and to consider adopting a proclamation policy.

There was general consensus among Council Members.

City Manager Crouch said she would research the matter and the findings would be presented to the Council sometime in January.

Councilperson Dawson asked that the research be conducted expeditiously.

13. ADJOURNMENT.

Councilperson Coblenz moved that the meeting be adjourned.

Councilperson Dawson seconded the motion, and all members voted aye.

The meeting was adjourned at 6:27 PM.

Mayor

ATTEST:

City Manager