

**The Water Works Board of the City of Auburn
February 22, 2024 – Regular Meeting
Minutes**

The Water Works Board of the City of Auburn met on February 22, 2024, at 4:00 PM at the Bailey-Alexander Water and Sewer Complex at 1501 West Samford Avenue, Auburn, Alabama.

I. CALL TO ORDER

II. ROLL CALL

BOARD MEMBERS PRESENT:

Brad Wilson, Chairman
Jennifer Chambliss, Vice Chairman
Bernard Hill, Secretary
David Reaves, Board Member
Thomas Sparrow, Board Member

STAFF/VISITORS PRESENT:

Eric Carson, Water Resource Management Director
Matt Dunn, Water Resource Management Assistant Director
Tim Johnson, Water Resource Management Principal Utility Engineer
Kyle Hildreth, Water Distribution Manager
Rick McCarty, Water Plant Manager
Allison Edge, Finance Director
Erika Sprouse, Principal Financial Analyst
Alexander Massingill, Utilities Accountant
Amy Whitman, Utility Billing Office Manager
Stephen Clay, Water Board Attorney
Kris Berry, Utility Engineer
Marla Smith, Watershed Division Manager
Keith Williams, Public Services Executive Director

III. BOARD COMMUNICATION

IV. APPROVAL OF MINUTES

Mr. Wilson asked for approval of the minutes of the Regular Meeting held on January 18, 2024.
Mr. Reaves made a motion for approval of the Regular Meeting minutes of January 18, 2024.
Dr Hill seconded the motion.
All voted aye; none opposed, and Mr. Wilson declared the motion approved.

V. OLD BUSINESS

VI. NEW BUSINESS

1. Financial Report

Ms. Edge stated that the financial statements presented in the packets were for the month ending January 31, 2024, the fourth month of the fiscal year. Water sales were at 34 percent of the budget. Operating revenue was at 33.7 percent of budget and operating expenses and transfers were under budget at 29 percent. The net income for January was \$174,268. The year-to-date net income through January 31, 2024, was \$1,339,693. The Access Fee account balance was \$3,423,906 as of January 31, 2024. The audit for FY 2023-24 conducted by Machen McChesney should be complete and ready for presentation in March or April.

2. Meter Reader Division Replacement Vehicle

Mr. Carson presented a resolution authorizing the purchase of one replacement vehicle, a 2023 Ford F150 2WD Super Crew Cab pick-up truck from Stivers Ford Lincoln at a cost of \$34,213.00. Price and vendor are established per the State Contract T191-G0267-G071. This vehicle is a replacement vehicle to be used by the Meter Reader Division to perform daily tasks such as completing work orders, reading meters, and repairing meters.

Mr. Wilson asked for a motion to approve this agreement.
Ms. Chambliss made a motion to approve.
Mr. Reaves seconded the motion.
All voted aye; none opposed, and Mr. Wilson declared the motion approved.
Resolution No.24-02

3.Pace Agreement for Laboratory Services

Mr. Johnson requested approval to execute an agreement with Pace Analytical for laboratory services for an amount not to exceed \$31,848.00.

Mr. Wilson asked for a motion to approve this agreement.
Mr. Sparrow made a motion to approve.
Mr. Reaves seconded the motion.
All voted aye; none opposed, and Mr. Wilson declared the motion approved.
Resolution No.24-03

4.Jacobs Task Order 2 Aquifer Performance Testing and Analysis

Mr. Carson presented a resolution authorizing the execution of Task Order 2 FY 2024 with Jacobs Engineering. This agreement would provide general professional engineering and consulting services for aquifer performance testing and analysis.

Mr. Wilson asked for a motion to approve this agreement.
Mr. Sparrow made a motion to approve.
Mr. Reaves seconded the motion.
All voted aye; none opposed, and Mr. Wilson declared the motion approved.
Resolution No.24-04

VII. STAFF REPORTS

1. Project Status Report

- Martin Luther King Drive Water Main Improvements -Donahue Drive to Richland Road (Project 21075)

Mr. Dunn reported on the Martin Luther King (MLK) Drive Water main improvements project from Donahue Drive to Richland Road. This project will extend a new 8" ductile iron water main along the north side of MLK Drive from Donahue Drive to Richland Road. The construction of the new main is included with the streetscape construction project which is being implemented by the City's Engineering Services Department. Project design, bidding, and contract award (by City Council to JLD Enterprises in May 2023) is complete. The ductile iron water main pipe for this project was bid and received late 2022 and is being provided to the general contractor. Construction is underway and water main installation is approximately 98% complete. All water main along MLK Drive has been pressure tested, chlorinated, and placed into service. Water services along MLK have been transferred to the new main. MLK Drive directional bore and railroad jack and bore was completed earlier this month. Overall project construction project is expected to last into early 2024.

- West Farmville Road Water Main Hwy 147 (North College Street) to Miracle Road (Project 20078)

Mr. Dunn reported on the West Farmville Road Water Main Project (Hwy 147 (North College Street) to Miracle Road). This project will extend a new 12" ductile iron water main along the south side of West Farmville Road from Alabama Highway 147 (North College Street) to Miracle Road. This main will be principally a transmission main to provide auxiliary feed to the W. Farmville Rd/Mrs. James Rd/N. Donahue Dr. area. Pipeline installation has been completed. In January 2024, the flow control valve and flow meter were installed. Electrical and SCADA integration work is to follow. The project is expected to be complete in early 2024.

- Fixed network (AMI) Meter Reading System (Project 21061)

Mr. Dunn reported that the Wireless gateway communication equipment has been installed and is in operation on the Summerhill Road and Shug Jordan Parkway elevated water storage

tanks. A pole-mounted, standalone unit along Runningvine Lane (near the Village Mall and movie theatre) was installed in late 2023. Two other gateway/collector sites are proposed for the East Farmville Road and the West Farmville Road water storage tanks. The equipment has recently been received and the contractor is scheduled to install the equipment in March. These sites will be used to help staff evaluate the pilot study results and determine the AMI system capabilities. The project is expected to last through FY2024.

- East Glenn Avenue Water Main Installation (Project 23065)

This project will extend a new 8" ductile iron water main along the south side of East Glenn Avenue between the Church of the Highlands and the Berkshire Hathaway Home Services office. The new main will connect two dead end mains along the south side of the East Glenn. The AWWB approved a development agreement with Shelley Properties LLC at the September 2023 Board meeting. Construction commenced in October 2023. The water main has been installed, has been tested, and is in service. Asphalt overlay of the turning lane where the new main is located is to be scheduled. Overall, construction is approximately 80% complete. The project is expected to be complete in early 2024.

-2024 W. Farmville and Teague Court Water Tank Washout /Inspection (Project No 24017)

This project consists of the washout and inspection of the West Farmville Road and Teague Court elevated water storage tanks. This is part of the Board's standard/routine tank maintenance program. The contractor performing the work (Utility Service Co.) completed the work at the West Farmville Road tank the week of February 12. The Teague Court tank is scheduled to be taken off-line for maintenance the first week of March. This project is expected to be complete next month.

2. Rainfall Data

Mr. Carson stated that the first two months of the year, we have experienced an exceptional amount of rain. For the month of February, we have received 8.05 inches of rain at the lake which is 3.06 inches above normal for the month and 6.54 inches above normal for the year. At the plant, we have received 6.89 inches of rain for the month which is 1.91 inches above normal for the month and 3.99 inches above normal for the year.

3. Lake Level Chart

Mr. Carson stated that the lake is full, and the current elevation is 486.1. Water is just barely going over the spillway, which is much calmer than last week when we hit some all-time elevated levels.

4. Drought Map and Drought Discussion

Mr. Carson stated that the drought monitoring maps for January 9, 2024, and February 13, 2024, indicate that Alabama shows great improvements for the month. The national map shows improvement as well, particularly Louisiana, Mississippi, and Tennessee.

5. Statistical Usage and Revenue Analysis Recap

Mr. Carson stated that the Statistical Usage and Revenue Analysis Recap showed the average water demand for January 2024 was 6.8 million gallons per day (mgd), which includes water produced and water purchased from Opelika Utilities. Water produced from the water plant was approximately 2.8 mgd, water produced from Well #3 was approximately 1.1 mgd, and water produced from Well #4 was approximately 2.3 mgd. Water purchased from Opelika Utilities was 600,000 gallons. Based on these production numbers, the Board produced 91% of the distributed water from its sources and purchased the remaining 9% from Opelika Utilities.

VIII. OTHER BUSINESS

1. Next Regular Meeting

The next regular meeting will be March 21, 2024, at 4:00 PM at the Bailey-Alexander Water and Sewer Complex at 1501 West Samford Avenue, Auburn, Alabama.

IX. ADJOURNMENT

There being no further business, Mr. Wilson declared the February 22, 2024, meeting adjourned at 4:30 PM at the Bailey-Alexander Water and Sewer Complex at 1501 West Samford Avenue, Auburn, Alabama.



Brad Wilson, Chairman

ATTEST:



Dr. Bernard Hill, Secretary