

Auburn Public Library Advisory Board

Minutes from January 21, 2025

The Auburn Public Library Advisory Board met at 10:00 a.m. on Tuesday, January 19, 2025, in the Conference Room of the Auburn Public Library. The following individuals were present:

Board Members	Bonnie MacEwan, Chair Karen Herring, Vice Chair Bernard Anderson
COA Staff	Cynthia Ledbetter, Library Director Ashley Brown, Engagement and Outreach Librarian Daisy Griffin, Library Assistant-Public Services Leslie Johnston, Collection Development Librarian Brandon Rowland, Digital Services Librarian
Guests	Debra Beil Harriette Huggins Jim Newton

CALL TO ORDER

The meeting was called to order by Board Chair MacEwan at 10:00 a.m. Boosinger was absent due to her husband's hospitalization; the meeting commenced with acknowledgment of her situation.

APPROVAL OF MINUTES

The minutes of the November 2024 meeting were distributed to Board members in advance of today's meeting. No additions or corrections were needed and Anderson moved to approve the minutes as presented; MacEwan seconded. None opposed.

CITIZENS' COMMUNICATIONS

MacEwan reviewed the procedures for Citizens' Communications from the Library Board Bylaws and reminded attendees that visual aids must be submitted before the meeting. Ledbetter reported no materials were received. The following individuals spoke:

- Debra Beil thanked the staff and board for consistently serving such a diverse community. She also expressed appreciation for the library being open to the community on such a cold day, such that those who needed to could find warmth.

MacEwan closed citizens' communications.

CORRESPONDENCE, ENGAGEMENT STORIES, ETC.

- In addition to the items shared in the library packet, MacEwan shared a positive library engagement experience at EAMC in response to the APL hoodie she was wearing.

NEW BUSINESS

- **Policy Review:** The policy slated for review in January (Confidentiality of Library Records) was included in the board packet with highlighting to indicate changes recommended by the City of Auburn's legal staff. There was no discussion.
 - While approved in the November board meeting, the Borrower Privileges policy was updated to include Board Games as these are now available for checkout.
 - Karen moved to accept and approve all the policies as presented. MacEwan seconded the motion, and none were opposed.
- **2025 Library Board Meeting Schedule:** Discussion was shared around canceling meetings for May, June, and July due to potential travel conflicts and staff conferences. Similar discussions about the December meeting were shared as the board has not historically met that month. Herring moved that the board not meet in May, June, July, or December unless pressing issues arose; Anderson seconded the motion and the motion passed.
- **Board Elections:** Nominations were made to retain current board officers for the upcoming year, which was approved by acclamation.

LIBRARY SERVICES PRESENTATION

- Rowland presented the LinkedIn Learning platform as a new library service for patrons to aid in professional development.
- He demonstrated how patrons can access and use the platform, including features like skill recommendations and professional certificates.
- The service officially launched on December 27th, and there were over 400 views that weekend.

DIRECTOR'S REPORT

- **November and December 2024 Statistics**
 - Discussed library usage statistics, noting typical seasonal declines in December.
 - Highlighted high usage of digital resources, particularly the New York Times and new LinkedIn Learning platform.
- **Mission Alignment Plan Updates**
 - **Engagement & Outreach:** Upcoming programming events were announced, including a Royal Revelry Night, a Surprise Puzzle Party from Highlights, and a new reading challenge starting March 1st.
 - **Digital Services:** Plans are being made for community intro sessions for LinkedIn Learning. The team is currently evaluating the Overdrive platform and potential mobile app services.
 - **Director:** Progress on restroom renovations (expected completion later in January) and the new library construction was reported. Members were encouraged to visit the construction site for ongoing updates.

ANNOUNCEMENTS

- Hoodies with the new Auburn logo have been ordered and will arrive in time to be distributed as awards for completing the Winter Reading Challenge.

ADJOURNMENT

The meeting was officially adjourned by MacEwan at 10:43 a.m.

Respectfully submitted,

Karen Herring

Auburn Public Library Advisory Board**2025 Meeting Dates**

All meetings will be held at 10:00 a.m. on the third Tuesday of each month.

Meeting dates are as follows:

February 18

March 18

April 15

May – no meeting

June – no meeting

July – no meeting

August 19

September 16

October 21

November 18

December 16 – no meeting

January 20, 2026